

Group name English Arts Chorale
 COVID-19 risk assessment for: Singing Day
 Rehearsal day and time 18/09/2021 10am to 4.30pm
 Rehearsal venue St Mark's Church, Reigate

Priority area	Transmission risk	Possible mitigations and actions	Responsible	Relevance	Other relevant notes
Turn away anyone who should be self-isolating					
	Aerosol, droplet, surface	Ask Attendees to do their own health assessment and stay away if: - they have symptoms / feel unwell - tested positive (PCR or Lateral flow) - have been told to self isolate - someone they have close contact with has tested positive - are quarantining after a visit abroad	CA		NHS procedures and Close contact definition
	Aerosol, droplet, surface	Encourage use of lateral flow tests			Northern Ireland Scotland Wales
	Aerosol, droplet, surface	Encourage Attendees to think about transport	CA		
	Aerosol, droplet, surface	Encourage vaccine take up	CA		
	Aerosol, droplet, surface	Someone becomes unwell at rehearsal (e.g. at a full day event): - Person goes home and follows NHS procedures - Anyone who had close contact goes home and follows NHS procedures - Person with symptoms informs committee / close contacts of test results - If positive inform wider attendees and venue	CA CA CA Team		NHS procedures and Close contact definition
Provide adequate ventilation					
	Aerosol	Rehearsal takes place indoors	Team		
	Aerosol	Doors and windows kept open as much as possible	Team		
	Aerosol	Room ventilated before rehearsals and during breaks	Team		HSE general guidance on ventilation
	Aerosol	Regular breaks (10 minute break in each of first three sessions)	Team		
	Aerosol	Use face coverings indoors when not singing unless exempt	Team		Discount on Sing Safe face masks
Clean more often					
	Surface	Equipment/chairs cleaned before rehearsal / after last use	Team		
	Surface	Hand soap / hand sanitiser provided	SR		
	Surface	Regular Hand washing / sanitising encouraged	Team		
	Surface	Toilets and common touch points cleaned regularly	Team		
	Surface	Hand sanitiser provided at common touch points (e.g. doors, shared kitchen)	SR		
	Surface	Attendees bring their own music unless hired in advance	Team		
	Surface	No sharing of equipment where possible - hand sanitiser provided where unavoidable	Team		
	Surface	Rubbish bins regularly emptied	Team		
Enable people to check in at your venue					
	Aerosol, droplet, surface	Provide relevant Test and Trace information and check-in using NHS app (optional)	NSM		
	Aerosol, droplet, surface	Register of attendees kept - informed if positive case reported	NSM		
Communicate and train					
	Aerosol, droplet, surface	Risk assessment available online for all stakeholders to see	CA		
	Aerosol, droplet, surface	1 pager / simple instructions / expected behaviours sent to all Attendees	CA		
	Aerosol, droplet, surface	Posters at venue reminding of procedures (e.g. wash hands, social distancing, one way systems)	CA		Making Music template posters
	Aerosol, droplet, surface	Verbal reminders at rehearsals	Team		
Social distancing / flow of people					
	Droplet	Im social distancing and only use every other row of pews	Team		
	Droplet	One way and queuing systems at pinch points - e.g. entrance/exit, toilets, kitchen	Team		
Singing					
	Aerosol, droplet	Rehearsal takes place indoors	Team		
	Aerosol, droplet	Space well ventilated	Team		
	Aerosol, droplet	Stand/sit side by side in your sections	Team		
	Aerosol, droplet	Regular breaks – exit from venue	Team		
Refreshments					
	Surface	No refreshments provided	CA		
	Surface	Participants bring their own	CA		